



STATE OF CALIFORNIA

DEPARTMENT OF DEVELOPMENTAL SERVICES

JOB OPPORTUNITY BULLETIN: BUILDING MAINTENANCE WORKER

SALARY RANGE:	Range A: \$3,186 - \$3,672 per month <small><i>*The Starting Salary shown applies to those first entering State Service. The maximum salary is typically for State Employees who meet the necessary criteria for Annual Merit Salary Adjustments in increments of 5% until the maximum salary is attained.</i></small>
TENURE/TIME BASE:	Permanent / Full-Time
PROGRAM/DEPARTMENT:	General Services
FINAL FILING DATE:	Until Filled

DESCRIPTION OF DUTIES

Sonoma Developmental Center currently has an opening for a permanent, full-time position as a Building Maintenance Worker. The Building Maintenance Worker is responsible for performing a variety of semi-skilled manual tasks in the alteration, maintenance and repair of buildings and building facilities. The Building Maintenance Worker is responsible for the overall purchasing, distribution and maintenance of furniture, curtains, blinds and other accessories on residential units. The individual in this position assists residences in developing an atmosphere that is aesthetically pleasing, functional, durable and accessible and attends and participates in training as required. The incumbent may be required to work extended hours and/or varying shifts if needed.

WHO IS ELIGIBLE TO APPLY:

Candidates must possess Civil Service Eligibility to apply for this vacancy. Civil Service Eligibility consists of one of the following: Being a current or former California State Civil Service employee (lateral transfer or reinstatement) obtaining list eligibility as a result of participating in an examination for the classification and placing in a reachable rank. Per SPB Rule 250, lateral transfer applicants must meet the Minimum Qualifications as outlined in the Job Specification. The job specification and other related information may be found on the website at www.calhr.ca.gov. Applicants are asked to specify the type of eligibility they possess when applying. Applications may be obtained from the Human Resources Personnel Office at the Sonoma Developmental Center or may be downloaded from the above website. Appointments may be subject to State Restriction of Appointment (SROA), Departmental Restriction of Appointment (DROA), Re-employment List procedures, a pre-employment physical, drug screen and fingerprint clearances. Applications will be reviewed and only the most qualified candidates will be scheduled for selection interviews. Faxed applications, applications submitted electronically and resumes that are not accompanied by the official form STD. 678 will not be accepted.

PLEASE SEND YOUR COMPLETED STATE APPLICATION (STD. 678) TO:

Sonoma Developmental Center
Personnel Examination & Recruitment Unit - Room 124
P.O. Box 1493
Eldridge, CA 95431
(707) 938-6650 Contact Karrie Hubbenette, for questions specific to essential functions of the position.
Civil Service Eligibility will be determined by the Human Resources Department at the Sonoma Developmental Center.

SONOMA DEVELOPMENTAL CENTER IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION